

**TENDER DOCUMENT FOR PROVIDING OF PREPARED TEA/COFFEE,
DRY/WET SNACKS AND LUNCH/DINNER AT GUJARAT GREEN
REVOLUTION COMPANY LIMITED FOR THE YEAR 2026-2027**



**Gujarat Green Revolution Company Limited,
Fertilizernagar Township, PO: Fertilizernagar,
Dist. Vadodara-391750 (Gujarat)**

Phone: 0265-2607489-7497, 1800-233-2652,

Fax: 0265-2241685,

Website: <https://ggrc.co.in>

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E-TENDER NOTICE

1. **GUJARAT GREEN REVOLUTION COMPANY LIMITED (hereafter referred to as GGRC)** is working as an Implementing Agency on behalf of Government of Gujarat (GOG) and Government of India (GOI) to bring second Green Revolution in consonance with the Agriculture Policy and Vision of Government of Gujarat so as to save water, fertilizer and energy, besides multiple benefits to improve agricultural productivity and farmer's prosperity at large.

GGRC is pleased to invite "E-Tenders" through (n) Procure from experienced firm /company /agency for "Providing of Tea/Coffee, Dry/Wet Snacks and Lunch/Dinner At Gujarat Green Revolution Company Limited for the year 2026-27

2. **Important details of E-Tendering**

Tender No.	:	GGRC/Pur&Admin/Canteen/Tender/2026-27
Name of Work	:	Providing of Tea/Coffee to be prepared at GGRC, Dry Snacks /Wet Snacks and Lunch/Dinner to be provided freshly prepared at Gujarat Green Revolution Company Limited.
Earnest Money Deposit (in Rs.)	:	20,000/-
Pre-Bid Meeting Date & Time	:	23.01.2026
Pre-Bid Meeting Venue	:	DISCUSSION ROOM GGRC, FERTILIZERNAGAR, VADODARA.
Last Date of Tender and Submission of Document	:	27.01.2026

- 2.1. The financial bid shall be submitted online only at (n) Procure website **www.nprocure.com**. Manual price bids will not be accepted under any circumstances.

(ON NON-JUDICIAL STAMP PAPER OF RS.50/)

AFFIDAVIT

1. I/we Partner(s)/Legal Attorney/Proprietor(s)/Accredited Representative(s) of M/s.....solemnly declare that :
2. I/we are submitting tender for **Request for Proposal (RFP) / Tender for Providing Tea, Coffee, Dry & Wet Snacks, Lunch, and Dinner Services for Gujarat Green Revolution Company Limited (GGRC) for the Financial Year 2026-27** against Tender Notice No. **GGRC/Pur&Admin/Canteen/Tender/2026-27**
3. I/we or our partners do not have any relative working in Gujarat Green Revolution Company Limited.
4. All information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.
5. My/our bid shall be valid for a period of 120 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and maybe accepted at any time before the expiry of the period.
6. If my/our bid is accepted, we commit to submit a Performance Security Deposit in accordance with the Bidding Documents.
7. The Price-Bid submitted by me/us is "Without Any Condition".
8. If any information or document submitted is found to be false/incorrect, department may cancel my/our Tender and can take any action as deemed fit including termination of the contract, forfeiture of all dues including Earnest Money (EMD) and blacklisting of my/our firm and all partners of the firm etc.
9. I/we also declare that the Government of India or any other Government body has not issued any show-cause notice or declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
10. I/we also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that GGRC is not bound to accept highest ranked bid / lowest bid or any other bid that GGRC may receive.

(Signature of the Tender with Seal)

Seal of Notary

Date

3. Eligibility Criteria:

The eligibility criteria for invitation of bids are mentioned below. Only those Vendors, who satisfy all the eligibility criteria as mentioned herein below, May respond. Document in support of all eligibility criteria are required to be submitted along with technical bid.

- 1 The bidder should be in catering business (excluding beverage and snacks services) for a continuous minimum period of **THREE (03) years**. The caterer is required to meet the catering requirement GGRC. Accordingly, the caterer should have expertise in Gujarati, Punjabi, South Indian, continental, Chinese, and other traditional cuisines for continuous minimum period of **THREE (03) years**
- 2 Experience of having continuously run the catering services during the **last Three (03) years**
- 3 The Bidder should have turnover of minimum Rs. **20.0** Lac per annum for the past 2 financial years.
 - I) F.Y. 2023-2024
 - II) F.Y. 2024-2025
- 4 The vendor should be firm /company registered in India with minimum **Three Years (03)** of presence in India.

4. The E-Tender are in **two bid system i.e. Part –I- Technical Bid and Part-II -Financial Bid.**
 - 4.1 The Bidders who are interested in participating in the tender must read and comply with the General Terms and Conditions contained in the tender documents.
 - 4.2 Before quoting the rates, the Bidder should go through the Scope of Work, General Terms and Conditions to Bidder, Other Terms & Conditions and get himself fully conversant with them.
5. Company reserves the right to accept or reject any E-Tender Bid without assigning any reasons whatsoever and decision of the Company will be final and binding on all the Bidders.

PART A - GENERAL TERMS AND CONDITIONS

(A) TECHNICAL BID

1. Bidders have to submit **Technical Bid online as per the Format attached at Part -I** Bidder Profile as well as physically in Separate sealed envelope in **Cover-II**: mentioning “**Technical Bid**” with following documents:

1.1. **Bidder has to pay E.M.D. as mentioned in tender notice. The EMD is payable in favour of Gujarat Green Revolution Company Limited, Vadodara Drawn on any Scheduled Commercial Bank / Nationalized Bank by Demand Draft or Banker's Cheque or Direct deposit with Bank of Baroda Account No. 02090200000334, IFSC Code: BARB0FERTIL only.**

Bidder has to upload PDF copy of **DD / Banker's Cheque / Receipt of Direct deposit with (GGRC Bank Account) online as Annexure –I and also has to submit original DD / Banker's Cheque / Receipt of Direct deposit with (GGRC Bank Account)** of EMD of Rs. 20,000/- in **Cover –I**: mentioning “**EMD for Tender**”. Tenders submitted without Earnest Money Deposit will be rejected without entering in to further correspondence in this regard and no reference will also be made.

The EMD of unsuccessful Bidder will be refunded after opening of commercial bid and finalization of the Work Order. The EMD of successful bidder will be refunded after receiving of security deposit. Such deposits shall not bear any interest. It will not be open to the Bidder to withdraw the tender.

If any Bidder withdraws or fails to accept the contract when awarded, the EMD shall be liable to be forfeited.

- 1.2. Certificate of Registration / Partnership deed or firm registration certificate / Shop and Establishment Certificate. **(Annexure –II)**
- 1.3. Food Safety and Standards Authority of India License under FSS Act. **(Annexure- III)**
- 1.4. Bank Account No. and IFSC Code with copy of Bank Cheque. **(Annexure- IV)**
- 1.5. EPF Number Allotment Letter (If Applicable) **(Annexure - V)**
- 1.6. GST Registration **(Annexure- VI)**
- 1.7. PAN Card (**Annexure-VII**)
- 1.8. Copy of Work Orders from Previous Clients / Current clients **(Annexure –VIII)**
- 1.9. Work Performance Certificate from past / Current Client in the **Format attached at (Annexure-IX)**
- 1.10. Last two years Financial Turnover in the Format attached at **(Annexure-X)**
- 1.11. The bidders have to sign undertaking in regard to Stop Deal / Black List Thereof in **(Annexure-XI)**. This should be submitted with the technical bid.

The Bidder shall submit all the evidences, documents, attested copies of work orders & work completion certificates etc. as a proof with EMD and also provide the requisite details for meeting the prequalification requirements. GGRC will verify the experience, performance, capability & strength of Bidders, independently for awarding the service contract.

GGRC reserves the right to accept/cancel/reject any/all Bids without assigning any reason thereof. The tenders of qualified Bidder / Bidders shall only be considered for further evaluation.

2. The Bidders have to submit original DD / **Banker's Cheque** / Receipt of Direct Bank Deposit (GGRC Bank Account) of **EMD” in Cover –I** and **“Technical Bid”- in Cover –II** with necessary documents mention above in point no.1 in one sealed envelope super scribed **“Tender Document for “Providing of Tea/Coffee, Dry/Wet Snacks and Lunch/Dinner At Gujarat Green Revolution Company Limited.”** on or before the closing date and time of Tender to the following address:

Sr. Manager (Technical & MIS)
Gujarat Green Revolution Company Limited,
Fertilizernagar Township, P.O. Fertilizernagar, Dist: Vadodara, 391750

3. Tender documents will be accepted by RPAD / Speed Post / Courier or in Person only otherwise Tender will be rejected.
4. All the certificates/documents required for qualifying criteria should be submitted with Technical Bid for deciding of the opening of financial Bid.
5. GGRC reserves Rights to extend the due date for submission of Tender by issuing an amendment.
6. Tender, if not supported by required documents as mention above will not be considered and the Bidder would be construed as disqualified.
7. The Bidders submitting Tender without EMD or EMD for lesser amount would be construed as disqualified.
8. Any cost incurred in relation with the submission of bid will not be reimbursed by GGRC.
9. **The Bidder must have to submit all required technical documents physically as well as upload online before last date of e-Tender**

(B) FINANCIAL BID

1. The Bidder have to submit **Financial Bid online only as per the attached format given in Part-II** through the web portal of n-procure at <https://www.nprocure.com> of this Tender document and no other format is acceptable.
2. GST if applicable shall be paid extra at actual by GGRC as per prevailing rates as declared by Central / State Government on submission of documentary evidence.
3. The Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable.
4. GGRC may on its discretion extend the last date for submission of the bids and such extension shall be binding on all the Bidders. Addendum/Corrigendum/Re-tendering, if any in this regard, will be informed through (n) Procure portal.
5. **Financial bid must be submitted online only; if it is found in technical bid physical/online, straightaway bidder will be disqualified.**

(C) MODIFICATION AND WITHDRAWAL OF BIDS:

1. The Bidder may modify or withdraw the bid prior to the last date prescribed for submission of bids.
2. No Bid shall be modified subsequent to the deadline for submission of Bids.
3. No Bid shall be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of bid validity.

(D) PRE – BID MEETING

1. For the purpose of clarifications of doubts of the Bidders on issues related to the Tender, GGRC intends to hold a Pre-bid meeting. The date and venue of pre-bid meeting is mentioned in the E-Tender Notice.
2. No Individual correspondence will be accepted in this regards.
3. Only authorized representatives of Bidder who can participate and take on the spot decision of the deliberation will be allowed to attend the Pre-bid meeting. A letter to this effect must be carried by the person representing the Bidder at the time of pre bid Meeting.
4. Not more than 3 Representatives would be permitted from each Bidder at the time of the pre bid meeting.

(E) OPENING OF TECHNICAL AND FINANCIAL BID

1. Online Bids (complete in all respect) as well as physically in separate sealed envelope received along with DD / Banker's Cheque / Receipt of Direct Deposit (GGRC Bank Account) of EMD (Physically) on or before closing date and time of tender will be opened. **Bid received without EMD and after due date will be rejected straightaway.**
2. The Technical bid should be complete in all respects, except prices, contain all information asked for and most importantly comply with the technically. The documentary proof in support of all Eligibility Criteria should be submitted along with technical Bid.
3. Incomplete bid or bids not confirming to the terms and conditions are liable for rejection by GGRC. Any Technical Bid, submitted with incorrect information will be liable for rejection. Further, if any Bidder is found to have submitted incorrect information at any time, he may be debarred from participation in the tendering processes.
4. Eligibility criteria of bidders will be evaluated by GGRC. Technical bid of only those bidders, whose bids are declared eligible, will be evaluated.
5. It shall be noted that required documents submitted in separate sealed envelope along with the Technical bid will be perused/examined and in case of any deficiency, the Technical Bid will be rejected and Financial Bid will not be opened.
6. **Preliminary Examination:**
 - 6.1. The Company will examine the Bids for any computational errors, for sureties furnished by bidder, for authentication of documents submitted and completeness of the Bids.
 - 6.2. Arithmetical errors or any discrepancy will be rectified & will be binding to the bidders.
7. **The successful bidder shall be decided only after successive tendering procedure by the Tender Evaluation as well as quality of overall services.**
 - 7.1. GGRC will award the Contract to that bidder whose quotation has been determined to be substantially responsive and evaluated as the lowest quotation in conformity with the requirements of the specifications and documents contained herein, provided further that the bidder is determined and evaluated to be qualified to perform the contract satisfactorily.
 - 7.2. The successful bidder shall be intimated of his selection through the Letter of Intent or Letter of Award/ Work Order which shall be sent to him through e-mail, courier or registered mail.
 - 7.3. GGRC reserves the right to seek clarification or call for supporting documents from any of the Bidders, for which the concerned Bidder needs to submit the documentary evidence(s) as required by GGRC.
 - 7.4. GGRC reserves the right to resort to re-tendering without providing any reason whatsoever. GGRC shall not incur any liability on account of such rejection

- 7.5. This Tender is non transferable. The incomplete and conditional tenders will be summarily rejected;
- 7.6. No Bidders will be allowed to withdraw after e-submission of bids/ opening of the tender; otherwise the EMD submitted by the firm will be forfeited;

8. Validity of Bids

- 8.1. **Bids shall remain valid and open for acceptance for a period of 90 days from the last date of submission of Bids.**
- 8.2. GGRC reserves right to extend for another period of 60 days in addition to 90 days without giving any reasons thereof.
- 8.3. In case, GGRC calls the bidder for negotiation then this shall not amount to cancellation or withdrawal of original offer which shall be binding on the bidder.

9. Right of Acceptance

- 9.1. GGRC reserve all rights to reject any bid including bids of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the lowest or any specific bids. The decision of GGRC in this regard shall be final and binding.
- 9.2. Any failure on the part of the bidder to observe the prescribed procedure the bidder's bid is liable for rejection.
- 9.3. Any attempt to canvass for the work shall render the bidder's bids liable for rejection.
- 9.4. GGRC reserves the right to award any or part or full Contract to any successful Contractor at its sole discretion and this will be binding on the bidders.
- 9.5. In case of failure to comply with the provisions of the terms and conditions mentioned by the Contractor that has been awarded the Contract, GGRC reserves the right to award the work to the next higher bidder or any other Contractor and the difference of price shall be recovered from the Contractor, which has been awarded the initial Contract and this will be binding on the bidders. Security Deposit will also be forfeited.
- 9.6. **GGRC may terminate the Contract if it is found that the Contractor is blacklisted on previous occasions by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertakings / Private / Limited Companies.**
- 9.7. The Company reserves the right to amend/ modify the Bidding documents at any time prior to the deadline for submission of Bids, either at its own discretion or in response to the clarification requested by a prospective Bidder. In such case, the Company may in its discretion extend the deadline for submission of Bids in order to facilitate the prospective Bidders for incorporating the effect of the amendment in their Bids.

(F) NOTIFICATION OF AWARD BY ISSUANCE OF 'LETTER OF ACCEPTANCE'

1. After determining the successful bidder after evaluation, GGRC shall issue a Letter of Acceptance (LOA) in duplicate, which will return one copy to GGRC duly acknowledged, accepted and signed by the authorized signatory, within seven (07) days of receipt of the same by the successful bidders.
2. The issuance of the Letter of Acceptance to the bidder shall constitute an integral part of the Agreement and it will be binding to the Contractor.

(G) PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule.

(H) SUBMISSION OF BIDS

1. The Bidders shall have a valid Digital Signature Certificate for participation in the online tender. Without Digital Signature online tender process is not possible. The cost of digital signatures, if any, will be borne by respective Bidders. For the same all may contact to following address:

E PROCUREMENT SUPPPORT

(n) Code solutions

A division of Gujarat Narmada Valley Fertilizers Compnay Ltd.

301, GNFC Info Tower, Bodakdev, Ahmedabad-380054

Ph. 079-26857316/17/18,079-4007501/02/515/525 Fax-079-26857321.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

(I) ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to **Shri D.R.Joshi, Addnl. Manager (AS) (99256 42664) / Bhadresh R Mistry, Jr. officer (97250 01361) or in person by visiting GGRC during working hours (08.30 to 17.00) by taking prior appointment.**
2. Any queries relating to the process of online bid submission or queries relating to (n) procure Portal in general may be directed to Portal Helpdesk. The contact number for the helpdesk is **TOLL FREE NUMBER: 1800-419-4632.**

PART B- OTHER TERMS AND CONDITIONS

1. **The Rates quoted by bidder shall remain FIRM throughout the Contract period and shall not be subjected to any Price variation whatsoever in nature.**
2. The Contractor will deploy manpower for satisfactory execution of the Jobs under the Proposed Contract. The manpower engaged by you will work effectively and be responsible for completion of the Jobs assigned to them by Company's Authorized Person or Contractor.
3. **Security Deposit**
 - 3.1 The successful Bidder have to submit 5% Security Deposit Amount of Total Work order value in favour of "M/s Gujarat Green Revolution Company Limited" payable at Vadodara from any Public Sector Bank or schedule Private Sector Bank to GGRC within 30 days of receiving the Work Order.
 - 3.2 Security Deposit will be released within 12 months after satisfactory Completion of work tenure.
 - 3.3 GGRC reserves right to forfeit full Security Deposit amount to cover expenses / damages on non-performance of the contract by the Contractor and / or non-completion of the full period of contract awarded to the Contractor. The decision of GGRC in this regards shall be construed as final and binding.
4. The contractor shall obtain license under the Contractor Labour (Abolition and Regulation) Act 1970 (hereinafter referred as the Contractor Labour Act) and all other requisite licenses at his own cost from the appropriate authorities and comply with the terms and conditions of the license(s) and all other relevant and necessary provisions of the Contractor Labour Act and the Rules framed there under all such other provisions of laws in any enactment or otherwise laid down by an authority from time to time, it being clearly understood and agreed that the entire responsibility for compliance thereof shall always be of the contractor. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employees of the canteen during canteen working hours. Appropriate documents/Certificates issued from appropriate authorities should be enclosed to support this.
 - 4.1 Food license for catering/canteen services , issued by appropriate authority of Gujarat State.
 - 4.2 The tenderer should have worked with Government/Public Sector Undertaking/Large Private Sector Institution of higher education having a Campus Guest House & Students' hostel facility with minimum of 75 persons, and a Certificate of Performance should be enclosed duly indicating the period/scope of contract and type of payments received.
 - 4.3 GGRC reserves the right to obtain feedback from the previous/present clients of the Tenderer and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot first hand information regarding the quality of food and services provided by the Tenderer. Decision of GGRC with regard to award of the contract will also depend upon the feedback received by it from the previous/and present clients and also from its team(s) deputed for the purpose. The decision of GGRC in this regard will be final and binding on all bidders.

The Tenderer should have **GST/CST/TAN/PAN/MSME Registration**
 - 4.4 GGRC reserves the right to change any condition of the tender before opening of the Technical Bids.
 - 4.5 Canvassing in any form will make the tender liable to rejection.
 - 4.6 **Quoted rates should be exclusive of all taxes and duties. These rates shall be fixed for one year.**

- 4.7 GGRC reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof. In all matters pertaining to this tender, the decision of GGRC shall be final and binding.
- 4.8 The tenderer is advised to visit and examine the site of works and its surroundings and obtain for himself all information that may be necessary for preparing the bid and entering into contract for execution of the works. The cost of visiting the site shall be bidder's own.
- 4.9 The tenderer should be prepared to come to GGRC, to take part in discussion, if required at a short notice.
- 4.10 Request for any further extension of the above deadline shall not be entertained. Delayed and/or incomplete tenders shall not be considered.
- 4.11 The Agency shall be solely responsible either for any injury, damage, accident to the workman employed by the agency or for any loss or damage to the equipment/property in the areas of work as a result of negligence/carelessness of its workers.
- 4.12 The workers employed by the Agency shall wear uniform and name badge, which is provided by the Agency, and the agency, shall be responsible for the discipline of his workers. The workers are not employees of the Institute and shall not have any claim whatsoever on the Institute and shall not act detrimental to the interest of the Institute. The workers shall have to follow the security regulations as directed by Security and Administration of the Institute. Workers shall not form union or carry out trade union activities in the campus.
- 4.13 The Agency shall ensure the police verification of all the persons before deploying them at the allotted premises.
- 4.14 No accommodation will be provided in the campus for the workers and the Agency shall make its own arrangements.
- 4.15 GGRC shall provide chairs and tables and water coolers/dispenser for the canteen. The canteen is equipped with pot rack, dish table, dish washing area, refrigerator, stainless steel rack, water cooler. All other furniture and equipment, if any, required for satisfactory performance of the contract will be provided by GGRC.
- 4.16 The Agency shall have to arrange for all cooking equipment, utensils, crockery services and other necessary equipments etc. on his own for smooth running of the canteen.
- 4.17 Agency has to prepare Tea / Coffee in the Company premises, agency has to arrange for fuel etc. at it's own. There is no facility for preparing food , so agency has to supply freshly prepared food.
- 4.18 The Agency shall not make any alterations or additions to the accommodation provided in the Institute for cooking and catering purposes.
- 4.19 All the documentation in the tender should be in English.
- 4.20 Successful Agency shall execute an agreement in the prescribed format.
- 4.21 The Tender should be complete in all respects.

5. SUB-LETTING

The contractor shall not sublet the whole or part of the work, except where otherwise provided by the contract. The Contractor shall not sublet any part of the work without the written consent of the concerned Unit OR Department Head and such consent if given shall not relieve the contractor from any liability or obligation under the contract and shall be responsible for the acts, defaults and neglects of any sub-contractor, neglects of the contractor, his agent, servants, or Employee.

6. ASSIGNMENT OR TRANSFER

You will not assign or transfer whole or part of the contract awarded to you hereunder or whole or part of your work, services, obligations, responsibilities, liabilities, and rights, hereunder or give a sub-contract for carrying out all or any of your works, services, obligations, responsibilities, liabilities, and rights hereunder to any other person or party without our prior written consent.

7. PAYMENT TERMS:

The payment in respect of official hospitality bills of GGRC submitted in duplicate by the Contractor shall be released on receipt basis subject to fulfillment of obligations (within 30 days) by the Contractor imposed under various laws, Rules & Regulations, etc. applicable from time to time and after scrutiny of authorization for supply at the prices offered by the contractor. Any supply of food items without proper authorization by the designated authority of GGRC will not be paid for. Income Tax, as applicable at the prevailing rates, will be deducted at source.

In the event there is any query, objection, delay or dispute with regard to any bill or a part thereof, the Contractor shall not be entitled to any interest to be paid by GGRC for late payment.

8. TERMINATION OF CONTRACT

GGRC reserves the right to cancel the order placed on the selected Bidder by providing one months notice and recover expenditure incurred by GGRC on the following circumstances:

- 8.1 The selected Bidder commits a breach of any of the terms and conditions of the bid.
- 8.2 The progress regarding execution of the order accepted, made by the selected Bidder is found to be unsatisfactory.
- 8.3 In addition to the cancellation of work order, GGRC reserves the right to appropriate the damages through encashment of Performance Guarantee given by the Bidder.
- 8.4 The bidder shall not assign or sublet his scope of work or any part thereof; any breach of this condition shall entitle GGRC to terminate contract and selected Bidder liable for payment to GGRC in respect of any loss or damage arising or ensuing from such termination.

9. PENALTY CLAUSE :

In the event of breach of contract terms, or failure to meet the agreed – upon standards/ timelines, the client may, at its discretion, impose penalties for the specific meal / event where the deficiency in service occurred, or the cost difference for sourcing substitute items, whichever is higher on the caterer.

10. LANGUAGE OF THE TENDER:

All information in the bid shall be in English. Information in any other language shall be accompanied by its translation in English. Failure to comply with this may disqualify a bid. In the event of any discrepancy in meaning, the English language copy of all documents shall

govern. Notarized copy of certificate / documents provided in Hindi / Gujarati will be accepted.

11. AMENDMENT OF TENDER

At any time prior to the deadline for submission of Tender, GGRC, Vadodara for any reason, whether at its own initiative or in response to the clarifications requested by prospective interested bidders, may modify the Tender document by amendment.

The same amendment will be notified in leading newspaper and on GGRC website (<https://ggrc.co.in>) and changed modification will be binding on them. In order to allow prospective Agencies a reasonable time to take the amendment into account in preparing their Tender document, GGRC, Vadodara, at its discretion, may extend the deadline for the submission of Tender.

12. REJECTION OF TENDER:

The Bidder is expected to examine all instructions, terms, conditions, schedules and other details called for in this specification and keep himself fully informed about all which may, in any way, affect the work, or cost thereof. Failure to furnish the required information or submission of tender not as per the specification will be at the Bidder's risk and may result in rejection.

The offer may be rejected in case the bidding schedules / annexure are not filled/ partially filled and if particulars are not given in format prescribed in the tender documents.

13. INTELLECUAL PROPERTY

GGRC retains all rights to its pre-existing intellectual property and any intellectual property it creates in connection with the agreement; and the Bidder assigns to organization all rights in any work product developed.

Bidder pursuant to the agreement shall be deemed to be owned by the organization. If the Bidder will not agree to an assignment, then the Bidder should, at a minimum, grant organization a perpetual, irrevocable, worldwide, royalty-free license to use the work product developed pursuant to the agreement.

14. FORCE MAJEURE

14.1 GGRC may consider relaxing the penalty and delivery requirements, as specified in this Tender Document, if and to the extent the delay in performance or failure to perform its obligations under the contract is the result of a Force Majeure.

14.2 Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as natural disasters, act of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful bidders premise, etc.

In case of forced circumstances, the contractor may be informed by the Company one Day in advance pertaining to stoppage of full or part of the job work as per the **Scope of Work** explained to you and bill will be paid on the basis of total amount of work performed by the Contractor. For resumption of the work, the contractor will be informed one day in advance.

15. DISCIPLINE

15.1 No information about GGRC can be used by the Bidder in whatsoever circumstances for any purpose. Breach of this will legally be filed as per the Govt. of India IT Act 2008. Permission of GGRC will be required before Bidder uses GGRC's name for any referrals.

15.2 Since the personnel of the Bidder have to work in GGRC, they shall adhere to all administrative and safety requirements of GGRC.

16. SETTLEMENT OF DISPUTES AND ARBITRATION

In case any dispute or difference whatsoever arises between the parties hereto in respect of or relating to or touching this tender and Contract from the tender , then the parties shall try to settle every such dispute or differences amicably. Any such dispute or differences, which the parties cannot resolve in an amicable manner, shall be finally settled in accordance with the Arbitration and Conciliation Act, 1996 and Rules framed there under. The decision of Arbitrator shall be final and binding on the parties. Arbitration proceedings shall be conducted in Vadodara and the language of Arbitration shall be English. Notwithstanding the existence of any such dispute or difference or any reference thereon, the liabilities and obligations under this contract will continue to be fulfilled by the parties hereto during the arbitration proceedings.

17. JURISDICTION OF COURTS:

This shall be construed and governed by the laws of Republic of India and the parties hereby submit to the exclusive jurisdiction of the Vadodara Courts of Law.

PART C - SCOPE OF WORK

- 1 Supply of prepared, process, cooked food to be served to items to GGRC employees in canteen as per time slot decided by GGRC with terms and conditions of tender document. The workers will work in Kitchen and Dining area of GGRC and cleaners cannot be used for canteen work. The average requirement of items :
1. Tea/Coffee Regular) - Approx 30 to 40 units per day (Morning and afternoon to be prepared at GGRC office)
 2. Tea Lemon / Green
 3. Dry snacks - Approx 90 to 100 units per day
 4. Wet snacks - Approx 30 to 40 units per day
 5. Limited lunch - Approx 30 to 35 units per day
 6. Dinner as and when required, quantity vary as number of employees
 7. Unlimited Lunch /dinner as and when required for Guests visiting GGRC may be served with sweets.
 8. South Indian/Chinese/Punjabi etc dish to be served once in a month.

**However, abovementioned numbers are indicative only and time to time it may vary.
Whatever food, tea or snack is supplied to GGRC company, it should be fresh and hot.**

2 **Job Specifications:**

- 2.1 The agency is required to set up the arrangement in the canteen, meeting day to day requirements of the employees like breakfast, lunch, tea, snacks, coffee, cold drinks etc. and should have catering arrangements on requirement basis. The agency should also provide tea/coffee, snacks, lunch/dinner as and when training courses are conducted in GGRC.
- 2.2 No minimum guarantee will be furnished to the Contractor towards requirement of food items.
- 2.3 The food has to be prepared in clean, hygienic and safe conditions at your own kitchen as per the given pre-fixed menu. The cooked food will be transported in the hot casseroles through your own transportation. The food must be served fresh & in hot condition in GGRC canteen.
- 2.4 The workers should have worked in large canteens, hotels, messes and should have the sufficient knowledge and aptitude of preparing food vegetarian including Gujarati, Punjabi, South Indian, Chinese, Thai, Continental and other traditional cuisines. The employees of the caterer should **wear proper uniform**. The caterer shall be responsible for the proper conduct and behaviour of the employees engaged. The employees cannot reside in the place of work except to the extent necessary for their duty in respect of the functioning of the dining facility.
- 2.5 GGRC shall arrange for disposal of the garbage collected from the canteen, dining halls, dish wash area etc. every morning in closed bins by separation of bio-degradable waste from non-biodegradable waste. The surroundings shall be kept clean and hygienic.
- 2.6 All the vessels used for cooking to be kept clean always and will be washed with water and soap solution and mopped regularly and will be disinfected once in a month or as and when required.

- 2.7 GGRC shall arrange for disposal of the garbage collected from the canteen, dining halls, dish wash area etc. every morning in closed bins by separation of bio-degradable waste from non-biodegradable waste. The surroundings shall be kept clean and hygienic.
- 2.8 High quality of hygiene, sanitation and safety will be maintained at kitchen. All the surrounding area of the canteen premises should be cleaned by sweepers of GGRC.
- 2.9 GGRC has fixed menu quantity etc. for each item on the menu and rates at which these items to be supplied based on the prevailing prices. The tenderer should quote their price accordingly.
- 2.10 The contract will not be allowed to change or fix the rate as mentioned in the fixed menu. It is mandatory on the part of the contract to serve each item of menu at the rates and quantity as given in the Schedule –B.
- 2.11 Initially the canteen work order will be given for a period of one year and same can be extended on the satisfactory performance on mutual consent for further period. A review would be done on competition of every 6 months and based on the review, extension would be considered.
- 2.12 Canteen facilities (kitchen area to store prepared food & Dining hall) at GGRC are provide by the company on as is where basis and GGRC shall provide the Canteen Plates like lunch plates/ snack plates, spoons, & cups/glass for tea/coffee/Drinking water.
- 2.13 **For providing of Tea/Coffee, Dry/Wet snacks & Lunch/Dinner (employees and Farmers Training) at GGRC, you have to ensure that** First quality of vegetables, fruits, provisions, dairy products, tea/sugars/coffee etc, must be used. Caterer shall use only branded raw materials and best quality items to prepare lunch/dinner/snacks.
- 2.14 The caterer should be solely responsible for the arrangements of required gas refills along with supply of milk/tea/coffee/sugar etc. from its own resources.
- 2.15 The caterer shall provide catering services as given in the menu annexed to the agreement. The **cost includes** fuel cost, procurement of provisions and vegetables of good quality and other items. Further, the cost of these raw materials shall be **inclusive of** loading and unloading, transportation, storage at kitchen premises, statutory taxes excluding service tax, duties and all other levies (existing and which may be imposed from time to time) for which no additional cost will be paid or reimbursed by GGRC.
- 2.16 The caterer shall make his own arrangement for procuring cooking utensils etc. Caterers should not use any artificial colour, preservatives and other harmful chemical additives' (say, for example, mono-sodium glutamate) in any of the dishes or even store them in the canteen premises. **(Note: the above list is indicative and not exhaustive).**
- 2.17 GGRC shall not provide any additional facilities to the canteen, other than the existing.
- 2.18 The authorized GGRC officials shall have every right to inspect the canteen without any notice and take appropriate action. You should not provide items which are not approved. As per Govt. guidelines, cigarettes, pan & Gutkha etc., are strictly prohibited.
- 2.19 Authenticated certificates, testimonials and proof of experience should be produced along with the tender.

- 2.20 The caterer hand over the all fixtures, furniture etc. which are GGRC property in good condition at the termination of the contract.
- 2.21 The caterer shall not make or permit any construction or structural alternation or additional fittings inside the premises or the work place without prior written approval of the authorities
- 2.22 Staff strength in helpers should be optimum and finalized in consultation with canteen committee
- 2.23 Employment of child labourers (below 18 years) is totally prohibited. It is responsibility of the caterer to comply with all formalities of Labour office including obtaining necessary labour license.
- 2.24 The Caterer should ensure that all the employees are free from communicable diseases. Medical certificates to this effect should be made available for inspection by the authorities.
- 2.25 All expenses related to the functioning of the employees like EPF/ESI engaged by the caterer shall be in the scope of the Caterer only.
- 2.26 Turnover during the last 3 years along with balance sheets and P& L accounts need to be submitted.
- 2.27 GGRC reserves the right to review and modify the terms and conditions periodically.
- 2.28 The items of food served will be checked by the **Food Quality Inspection Committee constituted by GGRC**. Such quality inspection may be a test inspection/random inspection/regular inspection. In case of dispute on quality between caterer and the Quality Inspection Committee constituted by GGRC, Addl. Manager, GGRC will be the sole arbitrator and His/her decision shall be final and binding on both the parties.
- 2.29 Any other relevant matter for better functioning of canteen will be included at the later date.
- 2.30 A complaint book shall be kept in the canteen to record any complaint or suggestions from any user in GGRC and will be produced for inspection. Based on all these complaints/suggestions, decision taken by the Quality Inspection Committee shall be final.

Bidders Profile

Performa for Bidders Profile to be uploaded online in PDF format as well as submitted physically with required documents mentioned at "**General Terms and Conditions**" specified at Sr. No.1.

BASIC INFORMATION OF BIDDER

- 1 Name of the Organization : _____
- 2 Contact Person : _____
- 3 Official Address : _____

- 4 Mobile Number : _____
- 5 Telephone No. : _____
- 6 Email Address : _____
- 7 Details of DD/Banker' Cheque / : _____
Direct Deposit in Bank of EMD
(as **Annexure-I**)

Documentary proof of address shall be attested with this Form.

ORGANISATION DETAILS

- 1 Constitution (whether Sole Proprietorship / : _____
Partnership / Private Ltd / Public Ltd. /
Public Sector
- 2 Names of Proprietor/ Partners : _____
Directors / CEO
- 3 Certificate of Registration/ : _____
Partnership deed or firm registration certificate
/Shop and establishment certificate (**as Annexure-II**)
- 4 Food Safety and Standards Authority of India : _____
License under FSS Act. (**Annexure- III**)
- 5 Bank Details / Bank Name with branch : _____
Account Number : _____
IFSC Code number : _____
(Bank Cheque as **Annexure-IV**) :

6. REGISTRATION WITH STATUTORY AUTHORITIES :

- 1 EPF Number Allotment Letter (If Applicable) (**Annexure - V**) : _____
- 2 GST No.: (as **Annexure-VI**) : _____
- 3 PAN No.: (as **Annexure-VII**) : _____

DETAILS OF WORK EXPERINECE & WORK COMPLETION CERTIFICATE

1. Please provide below details of past work experience in reverse chronological order including your current Contracts and attach Work Orders. (**as Annexure VIII**):

SR NO	NAME & ADDRESS OF THE ORGANIZATION	NAME OF THE CONTACT PERSON & PHONE NO.	VALUE OF CONTRACT	PERIOD OF CONTRACT (SPECIFY FROM TO DATE)
1.				
2.				
3.				

2. Last two years Financial Turnover **in the Format attached at Annexure-X**

STATUS OF COMPANY

1. Whether your company was black listed by any company or organization Yes / No (To be submitted online as well as physically as per the Format attached at **Annexure- XI** with “Technical bid cover.”) : _____

Signature of Bidder: Name : Designation:		
Date:	Place:	Company's Round Seal

Annexure –I

DD/ Banker's Cheque of EMD

Original DD / **Banker's Cheque / Receipt of Direct deposit with Bank** for EMD of Rs. 20,000/- to be submitted online as well as physically in **cover –I**.

Annexure –II

Copy of Registration Certificate / Partnership deed / Shop Establishment Certificate should be **submitted** online as well as physically as **annexure-II** in Technical bid cover- II.

Annexure –III

Food Safety and Standards Authority of India License under FSS Act

Copy of Bank Cheque should be submitted online as well as physically as **annexure-IV** in Technical bid cover- II.

Annexure –V

Self Attested Copy of EPF number allotment letter if applicable should be submitted online as well as physically as **annexure- V** in Technical bid cover

Annexure –VI

Self Attested Copy of GST Certificate should be submitted online as well as physically as **annexure-V** in Technical bid cover- II

Annexure –VII

Self Attested Copy of PAN Card should be submitted online as well as physically as **annexure-VI** in Technical bid cover- II

Annexure –VIII

Copy of Work Orders from Previous Clients should be submitted online as well as physically as **annexure-VIII** in Technical bid cover- II

Annexure –IX

Work Performance Certificate from past / Current Client in the **Format attached at (Annexure-IX)**

Annexure –X

Last two years Financial Turnover in the Format attached at (**Annexure-X**)

Annexure-XI

The bidders have to sign undertaking in regard to Stop Deal / Black List Thereof in (**Annexure-XI**). This should be submitted with the technical bid.

FORMAT OF WORK PERFORMANCE CERTIFICATE ANNEXURE –IX

(Filled by Current /Past Clients and to be submitted online as well as physically in Technical bid cover- II)

1. Name of the Contract and Location:

2. **Scope of Contract:**

3. **Date of Commencement & Period :**

This is to certify that the work under the above named contract, including all amendments thereto,
has been satisfactorily completed or satisfactorily performing by
.....

Accordance with the terms of the contract.

During the period we found their services satisfactory.

This certificate is issued for tender purpose.

Seal of the Organization

Signature of the Competent Authority with Name
and Designation

Date

Place

FORMAT FOR FINANCIAL TURNOVER (CAPACITY)
(To be submitted online as well as physically in Technical bid cover- II)

CERTIFICATE

This is to certify that M/s. _____ having its office at

Has achieved the following turnover during the last Two Financial year.

FINANCIAL YEARS	ANNUAL TURNOVER (In Rs. CR)
2023-2024	
2024-2025	

The above figure has been verified from the documents produced and it is true and correct to the best of our knowledge and belief.

Signature of the Chartered Accountant

Name of Chartered Accountant/ Firm :

Reg. No :

Date : _____

Place : _____

Note: It is mandatory to certify by Chartered Accountant (Company Auditor) with name and signature. The certified copy of balance sheet for last two years duly audited / certified by Chartered Accountant along with CA certificate for turn over & Net worth and a copy of Un-Audited Balance Sheet for the Current Financial Year to be submitted in physical in Technical bid cover along with this annexure.

UNDERTAKING IN REGARD TO STOP DEAL / BLACK LIST THEREOF
(To be filled by bidder and submitted online as well as physically in Technical bid cover- III)

Sub: Undertaking in regard to Stop Deal / Black List thereof.

Ref: TENDER NOTICE NO. **GGRC/Pur&Admin/Canteen/Tender/2026-27**

I / We _____ authorized signatory of M/S
_____ hereby declare that M/S
_____ is not stop deal/blacklisted by GGRC/ GSFC or
its subsidiary companies or by any Central/State Government PSU / Govt. Company or by any
Central/State Government Department in India.

Note: Bidders has to reproduce above declaration in the text box area with filling of all blanks
Above furnished is true and correct to best of my knowledge.

Signature of Bidder: Name : Designation	
Place:	Company's Seal:

Bidder Eligibility Criteria

Sr. No	Criteria	Compliance (YES/NO)	Proof to be submitted
1	The vendor should be firm /company registered in India with minimum Three (03) Years of presence in India.		Certificate of Incorporation to be provided. Proof of orders of similar nature over a period of last three years
2	The bidder should be in catering business (excluding beverage and snacks services) for a continuous minimum period of Three (03) years . The caterer is required to meet the catering requirement GGRC. Accordingly, the caterer should have expertise in Gujarati, Punjabi, South Indian, continental, Chinese, and other traditional cuisines for continuous minimum period of Three (03) years		Submit any document proof
3	The bidders should have Experience of having continuously run the catering services during the last three (03) years		Submit any document proof
4	The Bidder should have turnover of minimum Rs. 20 Lakh per annum for the last 2 financial years. F.Y. 2023-2024 F.Y. 2024-2025		last two years duly audited / certified by Chartered Accountant along with CA certificate

PART-I Technical Bid (following documents to be uploaded online in **.pdf** format)

Sr.No.	Document	File Type	Compliance (YES/NO)	Remarks
1	Contact Details Form	.PDF		
2	EMD of Rs. 20,000/- (Rs. Fifteen thousand only) (scanned copy)	.PDF		
3	Scanned copy of Affidavit (As per attached format)	.PDF		
4	Certificate of Registration / Partnership deed or firm registration certificate / Shop and Establishment Certificate	.PDF		
5	Certified copies (i) PAN, (ii) GST, (iii) MSME (iv) Labour Registration, (v) EPFO Registration, (vi) ESIC Registration,	.PDF		
6	Proof of minimum experience	.PDF		
7	Last two years Financial Turnover Annexure-IX	.PDF		
8	Attested copy of the audited balance sheets for the completed two financial years i.e. for 2023-24 and 2024-25	.PDF		
9	Check List Form	.PDF		

Part-II FINANCIAL BID

(Financial Bid) FOR PROVIDING OF TEA/COFFEE, DRY/WET SNACKS AND LUNCH/DINNER AT GUJARAT GREEN REVOLUTION COMPANY LIMITED FOR THE YEAR 2026-27

Sr No	Items	Qty	Measure	Rate Offered Per no/per pack(Rs.) excluding taxes
1	Tea/Coffee Regular (for canteen 09:00 AM to 10:00 AM) and as an when required from 08:30 AM to 05:00 PM.	01 cup	100 ml	
2	Tea Lemon/Green	01 cup	100 ml	
3	Dry Snacks (09:00 AM to 10:00 AM)	01 pkt	50 gms	
	MENU: Mini Bhakharwadi, Makai Chevda, Tikha Gathiya, Sev Mamara, Solapuri Chevdo, Chana jor Garam, Fulvadi, Gathiya (bhavnagri, tikha), Besan Papdi (tikhi –mori), jada mathiya, Lilo Chevdo, Indori Mix, Farsi Puri, Ratlami Sev, Papad Poha, Dal Mooth, Lasaniya Mamara, Moong Dal, Mix Chavanu, Sweet Sakarpara,Aloo sev,Banana waffer to be served in individual packets. (as decided by GGRC upon mutual understanding)			
4	Wet Snacks to be served in individual packets (daily any one)(to be served 09:00 AM to 10:00 AM) Rate of Excluding of Taxes			
Sr.No.	Items	Qty	Measure	Rate Offered Per no/per pack(Rs.)
	02 Idli (with coconut Chutney and Sambhar)	01 Plate	Minimum 150 gms (excluding any type of Chutney or Sambhar)	
	02 Veg Cutlet (with fresh green chutney)	01 Plate		
	Puna-misal (Poha with sprouted mug, dahi sev & chatni)	01 Plate		
	Upma	01 Plate		
	2 Vada Sambhar with coconut Chutney	01 Plate		
	Batata Poha (with small sev and raw cut onion) onion to be added if any	01 Plate		
	Sev-Khamani(with green chutney)	01 Plate		
	Sev Ushal (with 02 nos. of bread buns along with sev-10 gms/raw cut onion 05 gms)	01 Plate		
	03 Thepla (with curd)	01 Plate		
	03 nos. Bataka vada	01 Plate		
	2 No. Samosa	01 Plate		
	2 No. Vadapav	01 Plate		
	Khaman	01 Plate		
	Mix Bhajiya	01 Plate		
	Boiled chana with corn & salad	01 Plate		
	2 nos. Utappa	01 Plate		
	Aloo/Gobi/Paneer/Cheese/Veg Paratha	01 Plate		
	Dhokla / Idla	01 Plate		

	Veg Sandwich	01 Plate	Minimum 150 Grams	
	Medu wada	01 Plate		
	Papdi no lot	01 Plate		
	Green/Moong Dal Kachori	01 Plate		
The above mentioned items can be change as decided by GGRC upon mutual understanding.				

Extra Items : Cost of these extra items to be collected from employees directly by agency.

Sr.No.	Items	Qty	Measure	Rate Offered Per no/per pack(Rs.)
1	Soup (Tomato/Sweet Corn/Cucumber/Peas and Mint/Mix Vegetable/Beetroot Etc. as per availability in season)	1	150 ML	
2	Juice (Orange/Mango/Carrot/Watermelon/Sweet Lime/Sapota/Banana/Mix Fruit etc as per availability in season)	1	150 ML	
3	Lassi/Butter Milk/Soft Drink/Milk shake/Tetra Pack/ ICE Cream etc. and other if any demanded by company.	1	100 ML	
4	Hot Milk	1 Cup	100 ML	

5	<u>Employee Lunch/Dinner (Limited Qty)</u> Food Serving Time (12:25 to 01:00 PM for lunch (Rate of Excluding of Taxes)			
Sr No	Items	Qty	Measure	Rate Offered Per no/per pack/per unit(Rs.)
1	Chapatti/Roti (04 Nos.) or Paratha (02 Nos) or Poories(06 nos.) made from wheat only			
2	One bowl of seasonable vegetable sabji/Mix fruit dish/Banana 1 piece.		100 Grams	
3	One bowl of pulses (Mung, Rajma, Black Chana, Chole Chana, Tuver Dal, Masoor Dal (husk/without husk) or any other pulses agreed mutually.		100 Grams	
4	Plain boiled rice or Pulao or Jira Rice or Khichadi / Masala Khichadi or Veg. Biryani (Basmati/Sona Masoori/Ponni) (as per daily menu)		150 Grams	
5	Dal (Gujarati/Dal fry) or Kadhi (Gujarati/Punjabi/Pakoda Kadhi) or Raitu		150 Grams	

6	Papad /Fryums		One Time	
7	Butter Milk / Dahi / Lemon Water/ Bundhi - Fruit Raitu		100 ML One Time	
8	Pickle (all Variety) / Salad / Onion		One Time	
9	Sweet once in a week (Carrot Halva/Sooji Halva/Mango Ras/Lauki Halva/Fruit Custard/Dahi wada/Gulab Jambu/Sevaiya)		02 Nos. or 100 Grams	

**** If required it may be served as Jain Food, In the above mentioned items like Vegetable Sabji, Pulses, Rice's, Sweets can be change as decide by GGRC upon mutual understanding.**

Once in a month upon prior intimation, caterer has to provide Food Menu viz. Kathiyawadi/South Indian/Punjabi/Pav Bhaji/Chhole Bhature/Fried Rice/Undhiya Puri-Jalebi as per season.

6 Lunch/Dinner (Un - Limited Qty) Food Serving Time (12:25 to 01:00 PM for lunch and at night as an when required (Rate of Excluding of Taxes)				
Sr No	Items	Qty	Measure	Rate Offered Per Thali
1	Chapatti/Roti or Paratha OR Poories made from wheat only		Unlimited	
2	Seasonable vegetable sabji/Mix fruit dish/Banana 1 piece.		Unlimited	
3	Pulses (Mung, Rajma, Black Chana, Chole Chana, Tuver Dal, Masoor Dal (husk/without husk) or any other pulses agreed mutually.		Unlimited	
4	Plain boiled rice or Pulao or Jira Rice or Khichadi / Masala Khichadi or Veg. Biryani (Basmati/Sona Masoori/Ponni) (as per daily menu)		Unlimited	
5	Dal (Gujarati/Dal fry) or Kadhi (Gujarati/Punjabi/Pakoda Kadhi) or Raitu		Unlimited	
6	Papad /Fryums		Unlimited	
7	Butter Milk / Dahi / Lemon Water/ Bundhi - Fruit Raitu		Unlimited	
8	Pickle (all Variety) / Salad / Onion		Unlimited	
9	Sweet Extra if Required to be quote separate per dish (Carrot Halva/Sooji Halva/Mango Ras/Lauki Halva/Fruit Custard/Dahi wada/Gulab Jambu/Sevaiya)		02 Nos. or 100 Grams	

In the above mentioned items like Vegetable Sabji, Pulses, Rice, Sweets can be change as decided by GGRC upon mutual understanding

Note:

1. The above rates are applicable for the entire contract period mentioned in the document.
2. The tender should cater to any minor modifications in the menu items as requested by employees and approved by the Canteen Monitoring Committee without any additional cost.
3. The Tender should also include additional items in the menu as decided by GGRC. Price for such items will be decided based on the price of similar items on the existing menu list.
4. Tenderer should also abide by the decision of GGRC and terms and conditions mentioned in the schedules.

Signature of the Tenderer with seal

(In all the above pages also, the Signature of the tenderer with seal should be incorporated)

CHECKLIST

(TO BE SUBMITTED ONLINE AS WELL AS PHYSICALLY FORM IN SEAL COVER OF “EMD COVER DOCUMENTS” AS WELL AS “TECHNICAL BID COVER DOCUMENTS”)

SR NO	NAME OF DOCUMENT	SUBMITTED YES / NO
1.	Technical Bid (Part-I) Bidders Profile	
2.	Original DD / Banker's Cheque / Receipt of Direct deposit with Bank (GGRC Bank Account) of EMD of Rs. 20,000/- Physically in cover –I	
3.	Registration Certificate / Partnership deed / Shop Establishment Certificate. (Annexure –II)	
4.	Copy of Bank Cheque (Annexure –III)	
5.	Self Attested Copy of EPF no. allotment letter if Applicable (Annexure –IV)	
6.	Self Attested Copy of GST Certificate (Annexure –V)	
7.	Self Attested Copy of PAN Card (Annexure –VI)	
8.	Copy of Work Orders from Previous Clients / Current clients (Annexure –VII)	
9.	Work Performance Certificate from past / Current Client in the Format attached at (Annexure-VIII)	
10.	Format for financial turnover (Capacity) (Annexure –IX)	
11.	Undertaking in regard to Stop Deal / Black List (Annexure-X)	
12.	Eligibility Criteria	
13.	PART -I- Technical Bid	
14.	PART-II-Financial Bid (To be submitted online only)	

Signature of Bidder: Name : Designation	
Place:	Company's Round Seal: